

### St. Conleth's Infant School Risk Assessment

In accordance with the Children First Act 2015 and with requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of St. Conleth's Infant School

List of School Activities	The school has identified the following risk of harm in respect of its activities	The school has the following procedures in place to address the risks of harm identified in this assessment
<p>Assembly time each morning Dismissal of pupils Recreation time One-to one teaching Management of challenging behaviour</p>	<p>Children may leave the yard or be approached by an unknown adult Children may walk out unaccompanied or be taken by an unknown adult</p>	<p>In School Management and SNA staff supervise from 9am onwards. Children line up at hometime and are collected by a known person. Children walking to the bus or to the front of the school must do so only after a letter is received by teacher from parents indicating they are allowed to walk out</p>
	<p>Child safety at break times</p>	<p>Teachers are on a supervision rota and Snas supervise on yard also.</p>
	<p>Child is on their own with an adult</p>	<p>We have installed glass panels on all the classroom doors Garda Vetting of all staff members</p>
	<p>Children with extreme behaviour may hit out or hurt staff.</p>	<p>Staff have received training on managing challenging behaviour. Continuous CPD in the area of managing challenging behaviour Policies such as Code of Behaviour and Intimate Care and toileting policy Continuous awareness of policies for all staff members</p>
<p>Group/Class Teaching Toileting PE</p>	<p>Close contact with an adult</p>	<p>We have installed glass panels on all the classroom doors Garda Vetting of all staff members</p>
<p>Outside Coaches</p>	<p>Close contact between adult and child</p>	<p>See toileting policy</p>

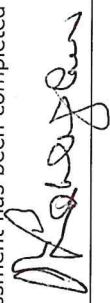
	Close contact with an adult Close contact with an adult	Children do not change clothes for PE Garda Vetting of all coaches Teacher and SNA (if applicable) available
Visitors	If visitor goes to a classroom unaccompanied	Barrier system for the yard Fob system for all doors Sign in book at reception Must be accompanied to the classroom by a staff member Children will always be accompanied by a staff member Visitors must check in at reception Staff on alert for strangers in the school Lock doors internally when in prefabs with thumb turn locks or hook and lock. Has been checked with the fire regulation.
Student teachers	As per staff teachers	As per staff teachers
Parent projects	Close contact with an adult	Garda vetting Accompanied by a staff member at all times Never left alone with a child Sign in at reception
Sporting events and matches for teaching staff (n/a for current academic year)	Changing clothes	They change in the library Two staff members accompany children at all times
School concerts and shows	Changing clothes	Two staff members are present at all times
Off-site activities	Children may become separated from the class group	Adequate number of staff members accompany class on any off-site activities
Bus escort in taxis and SEN transport	Close contact between child and adult	All personnel are Garda vetted
Administration of medicines and first aid	Close contact between child and adult	See policies in place
School tours	Close contact with an adult unsupervised	Children will always be accompanied by a teacher and 1-2 volunteers and will travel in groups of 12-15
First class swimming	Close contact between child and adult	Two Staff member present at all times Two staff members at changing rooms

			If assistance is essential two staff members must be present. See updated Swimming Policy
Professional contact with children	Close contact between child and adult		Professional contact to be maintained at all time
Recruitment of staff	Working closely with children		BOM will follow recruitment procedures Teaching Council registration Retrospective vetting if applicable Garda vetting of all staff
Work Experience	Close contact between child and adult		Garda Vetting Never being alone with children Always within sight of other staff Only students who are 16 years of age when completing work experience can be accommodated. All students must be Garda vetted
Transition year students	Close contact between child and adult		
Video Online/Remote Learning	Sharing of unauthorised pictures/video online Bullying / Inappropriate behaviour		Acceptable Use Policy in place for parents and staff Online learning policy.
Homework Club	Close contact between child and adult		Homework Club organisers are Garda Vetted Homework Club takes place in area/classroom that is within sight Two Staff member present at all times
Photographer	Close contact between child and adult		Garda Vetting, Within sight of staff
HSE screening/immunisations	Close contact between child and adult		HSE Child Protection procedures Garda Vetting
Psychologists/Occupational Therapists	Close contact between child and adult		HSE/DES Procedures in place Working in areas within sight of staff

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on [insert date]. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed  Date 27.12.2022.

Chairperson, Board of Management

Signed Anne Marie O'Connell Date 1/12/22

Principal/Secretary to the Board of Management